



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, December 10, 2020
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

- 1. CALL MEETING TO ORDER**
 - President Michelini called the meeting to order at 6:06 p.m.
- 2. FLAG SALUTE**
 - No salute due to zoom constraints
- 3. ROLL CALL**
 - President Michelini, Vice President Simonick, Director Reams, and Director Miller were present. Director Harkness was absent.
 - Chief Ridley, Chief Whitt and Chief Matchum were present.
- 4. AGENDA APPROVAL**

Director Miller made a motion to approve agenda with amendment to add 8 v. to approve bid for Station 90 roof repair. Second by Director Reams. Roll call vote, motion carries 4/4
- 5. PUBLIC COMMENT**

None.
- 6. CONSENT ITEMS**
 - a. Director Miller moves to approve minutes of November 12th Regular Board meeting with corrections. Second by Vice President Simonick. Roll call vote, approved 4/4.
 - b. Director Reams questioned about the ambulance billing in the budget, Financial report. Ambulance revenue as of November is \$131,163.00. Balance sheet shows \$ 173,000.00, Profit loss July to November show \$ 131,163.00. we are at a decent place ahead 2% of budget. Community member Paula Bertoincin asked if Placer County will reimburse us for any calls we make for them. President Michelini advised Mutual Aid calls, if longer than 12 hours, we will get reimbursed. With CalFire it goes hour for hour over 4 hours, chief officer after 12 hours. We have received funds being reimbursed from our apparatus for our agreements. Portofino Fire, Indian Ranch Hills Rd near Iowa hill, mutual aid for 44 hours for the I 80 corridor during the draw down, not including the 4 Strike Team deployments. All from Cal Fire. Nothing that we do is outside the CalFire mutual aid payment system. She asked about US Forestry and we get no reimbursement for our response in the forest for anything other than a fire and on a fire incident we do have an agreement for fire response. Right now, because of the SRA, that is how we get our funds. Chief Whitt says we get reimbursement in other forest areas. Responses to city of Auburn we do not receive reimbursement until after the 12-hour commitment time.
- 7. FIRE CHIEF'S OPERATIONS REPORT**

Calls for November 2020

Total: 43

Total to Date: 654 2019: 482 Numbers as accurate as possible as of today.

Breakdown:

Chimney Fires: 0 Structure Fires: 1 Vegetation Fires: 3 Vehicle Fire: 0

Cooking Fire: 0 Medical Aids: 31 Public Assist: 1 Smoke Investigation: 0

False Alarms: 0 Hazardous Leaks: 0 Hazardous Lines: 0 Vehicle Accidents: 1

Burn Pile: 2 Smoke Detector: 0 Strike Team/Mutual Aid: 0

Hasty Search: 0 Other: 4

Medical Transports this month: 18 Total transports for the year: 265 (2019 = 234)

EMS is 59.5% of our call volume Transport rate is 68.1%

District Information

- Chief Ridley attended several Zoom meetings (Townhall, COVID-19, etc.)
- The Senior Management team met to discussion District Operational issues.
- ISO was here to do a flow tests on December 10th at 9 am on the hydrants that were in the 2019 report to check for accuracy. Not all done yet. Checked reports between 2014 and 2019, so all crews and ISO went out to retest the hydrants. Our numbers are looking better and looking at possibility of getting our maximum points for that.
- Meeting with Chief Rufenacht (2304) of CalFire on Operational issues.
- Participating in the Placer County 2021 Local Hazard Mitigation Plan (LHMP) Update Project.
- Fire Fighter Gibson has been upgraded to Fire Fighter Paramedic.
- Engineer Esquer and FFPM Kramer have successfully passed probation.
- C Shift had a CPR Field save. Captain Reams, Engineer Esquer, FFPM Kramer, and FFPM Gibson. New Machine worked well.
- Signed a MOU with Columbia Southern University for College level education to are personnel. A no cost item.

Benefits of the partnership include:

- 10% tuition discount on all classes and waiver of the Application Fee. This benefit
- extends to spouses and children of Learning Partner employee/member.
- Textbooks provided at no cost.
- Exclusive Scholarship Opportunities
- A complimentary evaluation of previously earned college credits and training/professional
- training/professional certifications for consideration of transfer credit.
- Complementary access to our Writing and Math specialists through the Student Success Center
- Captain written exam December 16th . Seven Applicants.
- Masimo representative Phil Davis, Deputy Chief (ret.) delivered some training in our Life Pack 15's and Carbon Monoxide poisoning and scenarios. Training will be held December 3, 17, and 18. It was found that all three of our monitors were not set up correctly. At the end of the first session two monitors were set-up with new cables (donated by Masimo = \$1200.00). The oldest monitor will need to have some software activated (it was not on original purchase). Will be addressing the issue and the cost to standardize all three units.

COVID-19

- Cases 65
- Rate is 101.8/10,000
- Supplies are excellent. We have a back-up emergency supply established.

- Exposure to four crew members on a COVID positive CPR medical emergency. I was able to work with the County to get 4 tests and quick turnaround for the results. Exposures reported to me were negative.

Facilities

- Station 90 Apparatus bay repairs started on November 10th.

Apparatus

- **E90**, Monitor, and the Train-the-Trainer Program continue to be an issue. Water leaking from plumbing.
- Two ball valves need to be rebuilt. Parts are on order. Temporary fix is in place.
- **Engine 88** Leaking ball valve.
- **Medic 88 (Remount)** Passed S-SV Inspection. Going into service as Medic 88. Current Medic 88 will become Medic 90. Current Medic 90 will become the reserve. Medic 89 will be retired out.
- **UL Ladder testing results.** 24' extension ladder needs replacing on Engine 90. Worn rung. We are working on a loaner. This was reported in the 2019 Report that occurred before this administration was in place. Information was not passed along. This will require a non-budgeted purchase. Ladder is approx. \$682.00 and tax, plus \$ 500.00 shipping.

Policies and Procedures

- Process is getting a reboot. All policies are available to the Chief Offices for review and revision.

Community Risk Reduction Division

November 2020 Activities per Chief Matcham

- Introduced Jodie Barram on our call from the Ready, Set, Go program. She will be our contact for working on the program. CWPP (Community Wildfire Protection Plan) is trying to nail down the assessment tools for the publications and information they want to provide for the community.
- Incident reporting now being done in Emergency Reporting
 - Continuing to implement integrations and data collection, as of November 15th we will be getting better data collection records.
- RSG! meeting to review CWPP draft
- All staff meeting
- Admin staff meeting
- Bauer compressor repaired
- New M88 is now in service

Community Risk Reduction

- 1 Hazardous Vegetation Inspections
- 4 Hazardous vegetation re-inspections
 - 1 haz veg administrative citation
- 4 fire sprinkler rough inspections
- 1 large family daycare inspection
- 1 new business inspection
- Flow test for Nellie Jo project, flow test for Phase 1 of splitting property
- Dadurka minor land division will serve letter

EMS

- Review of 75% of PCR's
- PCR's now being completed in new RMS system, not using Image Trend any longer. Now everything should auto populate into the program.

Training Report per Chief Whitt

Total Hours: 262 training hours for month of November.

Hours are significantly up on the new software program. Going to change and document to the new ERS program so it's all in one spot.

Probationary program was done for 2 employees.

Helping Chief Ridley getting the Captains testing ready.

Seen a lot of mid-slope burn overs late in the season for firing out operations. Working on addressing these.

Working on agreement for facilities, make sure we have documentation

SCBA's being repaired this week, 4 units and the Rick pack. Hopefully done by next Tuesday. They are new but are having issues with gaskets.

Hearst power plant went out of service and had to take it to a someone for repair

Talked with Chief Matcham about doing some training and fire prevention opportunities with Tribal Fire.

Emergency Management per Chief Ridley

Grant season is here. Office of Traffic Safety has opened up through January 31st. During January the Chief is attending classes for the off-road vehicle grant. Chief Dong is not available but will assist the Chief with the authoring of the grant. Office of Traffic Safety would only have one that would apply for us which is to approve response times in rural areas. Will work with Chief Matcham on this one.

Continued comments

Chief Ridley mentioned we received total mask replacement for the new masks that will be reissued to people.

Hank White from PUD said PUD is applying for a Grant to upgrade some pipes in the Sierra View Lane area that had work back in 1967. Loop upper town with lower town area, near Dollar General and the high school. Requested 1.6 million and asked the Fire District to offer support by written letter for the PUD with the grant. President Michelini asked if it was okay for the department to support and bring to the January agenda for support from the whole board.

Paula Bertoncin asked a question about the Covid cases in Foresthill. How does Foresthill manage staffing when we could have up to 4 of our staff being exposed and in quarantine? What is our policy for back fill of employees? Chief Ridley mentioned we have a plan to implement for some sort of disaster staffing issues should the need apply. Also worked with Placer County Fire/Cal Fire and neighboring agencies about what happens if a small agency has a catastrophic issue and they have worked out a verbal plan for staffing for the interim of the exposure. President Michelini mentioned that although there is a verbal agreement with the other departments, we are not sure how it will be covered. If it comes to the worst-case scenario, we may have to go to one station instead of 2 or no staffing certain days of the week. Paula expressed concern with our area and staffing issues and asked if she could post on social media constructive and positive information for the community.

President Michelini asked Paula about her other question about who voted for the hazardous vegetation compliance. She participates in an initiative with the Placer County League of Voters and has passed on our information of our ordinance.

8. ACTION ITEMS

- a. Administer Oath of Office for the following board members who terms will expire in 2024: Chris Reams, Ray Miller, Tyler Harkness.
Patrice administered oaths to Chris Reams and Ray Miller. Tyler Harkness will have it done in the office.
- b. Election of Board Officers. Officers elected every 2 years for President and Vice-President for term of Dec 10, 2020 to Dec 08, 2022. First asked if anyone wanted the jobs held currently. Director Reams said he would like Vice President if Vice president Simonick wanted to give it up. He was amenable to giving up the position. Motion by Director Reams to have President Michelini as President, second by Vice President Simonick. Roll call vote, approved 3/3 abstain by President Michelini. Motion made by President Michelini for Director Reams to be Vice President, second by Director Miller, roll call vote, approved 3/3, abstain by Director Reams. Will address committees next month.
- c. Approval of 2021 Board Meeting Calendar. Move Nov 11 to Nov 10 due to Veteran's Day. Motion made by Vice President Reams to accept calendar with date change for November, second by Director Simonick. Roll call vote, approved 4/4, 1 absent.
- d. Change order request for the repairs at S-90. Vice President Reams said when the new windows had been replaced it shows that we have older windows in the same area that need flashing. Original contract with Creekside we had built in 15% rider for things like this. When we changed to Bradley Builders in was not put into the original contract. Motion made by Director Simonick to approve 15% change order allowance to Bradley Builders as a budget amendment to come from Board designated reserves as needed, second by Director Miller. Roll call vote, approved 4/4, 1 absent. \$ 1000.00 deposit check to be done tomorrow.
- e. Emergency action item of roof repair bid for Station 90. Vice President Reams got 3 bids from Coleman roofing, Napoles and Sons, Bradley Builders. He explained the different types of roofing to be used, suggesting the waterproof roofing and cool roof shingles. Would be approx. \$21,059.00 from previous credit plus \$ 6,964.00 for ice and water shield. The \$1398.00 additional for ridge glass at the gables if needed could be part of the 15% repair allowance. Motion made by Vice President Reams to accept the Bradley Builders roofing repair bid with the ice and water shield and approve up to \$ 30,000.00 for repairs, second by Director Simonick, roll call vote 4/4, 1 absent.

9. DISCUSSION ITEMS

- i. None

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. Should have a staffing document for final review next month.
- c. Long Range Plan Committee
 - i. Did not meet
- d. Director's Reports
 - i. None

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. None
- b. Foresthill/Iowa Hill FSC
 - i. None.

12. CORRESPONDENCE

- a. None

13. OLD BUSINESS

- a. Vice President Reams brought up about Wortons and mask issues. Paula Bertoncin mentioned Wortons has been visited by Placer County and will be following guidelines. Vice President Reams will pick up checks for Bradley Builders checks tomorrow. Paula also mentioned Orbi satellite used with Sebastian for better broadcasting issues.

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

- a. Meeting adjourned at 7:39pm.
- b.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant