



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foreshillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR
KIRK KUSHEN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, January 10, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631
Video: <https://vimeo.com/311368295>

1. CALL MEETING TO ORDER/FLAG SALUTE

- a. President Michelini called the meeting to order at 6:00 p.m.

2. ROLL CALL

- a. All Directors were present.

Special Resolution #2018-10 was presented to Erik Lysen for his Eagle Scout project at FS 90.

3. AGENDA APPROVAL

- a. Secretary Metz stated that there is an error on the agenda. Under item 4, minutes approval, the minutes of the December 13th regular meeting and the December 27th special meeting are the ones for approval tonight. Director Reams made a motion to approve the agenda as amended. Director Simonick seconds the motion. Motion carries.

4. MINUTES APPROVAL

- a. December 13th regular meeting. President Michelini requested the following amendment – page 5, 7) n) ...Financial Stability Taskforce. *The Board DOES NOT approve participating in the development of an application to LAFCO.* VP Simonick made a motion to accept the minutes of 12/13/2018 as amended. Director Harkness seconds the motion. Motion carries.
- b. December 27th special meeting. VP Simonick made a motion to accept the minutes of 12/27/2018 as presented. Director Harkness seconds the motion. Motion carries.

5. FINANCIAL REPORT AND APPROVAL

- a. General budget discussion took place.
- i. GEMT audit for FYE 2015 is complete. We owe \$256.28 back to DHCS. Our net income after the audit is \$14,897.31.
 - ii. Still having issues getting financial reports from Placer County. According to our "Special Districts Contact" they are working diligently to resolve the issues with the new software.
 - iii. Having issues with the alarm at admin. It has gone off multiple times during non-business hours. Sebastian came out this week, ran some tests, replaced the sensor battery in the front door and declared the system "cured". The next day it shows an error on the panel again, but seems to be arming properly. I have a call in to Sebastian to get their security techs out again.
 - iv. Admin. generator was picked up this week by repairman. He has taken it to his shop to work on it. Will return and hook it back up in the next couple of weeks.
 - v. Director Miller made a motion to accept the financials as presented. Director Harkness seconds the motion. Motion carries.

6. CHIEF'S OPERATIONS REPORT

a. Chief Kushen reported the following:

Significant calls:

- 12/14 – Drug lab explosion and fire on Finning Mill Rd. 1 victim with 2nd and 3rd degree burns life flighted to UC Davis burn unit.
- 12/19 – High speed pursuit of suicidal subject. FHF called for standby. PCSO was able to spike strip and pit vehicle without injuries.
- 12/21 – Vehicle Rollover FH Rd below Spring Garden. Non-injury.
- 12/27-0830 - SUV struck PG&E pole. Non-injury. Lines down across FH Rd for approximately an hour
- 12/27-1000 – Truck hit cable TV line in area of earlier accident and severed another PG&E pole. PG&E had road clear when units arrived.
- 01/02 – CPR in Todd Valley. Pt was transported code 3 with all on duty FHF staff. E90 left at scene and returned to station by PCSO. District was completely uncovered for approximately 1.5 hours.

Significant Info:

- Cal Fire Station 11 closed for the season 12/17 unless NEU changes plan this week.

Staffing:

- Four of the remaining 8 fire and EMS staff members testing with other agencies or awaiting interviews.

Grants:

- Regional SCBA \$200,000 grant to replace 22 outdated SCBA's was awarded. Still awaiting word to move forward from Sac Metro. Approx. \$20,000 matching funds required and available in mitigation account.
- We submitted a \$50,000 AFG micro grant request to replace our outdated mobile and portable radios. 6 new mobile radios and 9 portables. Trunkable to work with Placer's new dispatch system.

Future:

- We will be looking at numerous innovative opportunities to develop new sources of funding to assist us in maintaining our current level of staffing.
- We are also looking for additional areas and opportunities for further cuts to non-essential services and facilities.

7. ACTION ITEMS

- a. Adopt Resolution #2019-01 Declaring an Election be held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate this Election with any other Election Conducted on said Date; and Requesting Election Services by the County Clerk.
 - i. Scratch from agenda. Board will hold a special meeting to adopt resolution.
- b. Intended ballot parameters, and calling and providing for a special election.
 - i. President Michelini read the staff report aloud.
 - ii. There was general discussion.
 - iii. VP Simonick made a motion to accept the ballot parameters as presented with the exception of the amount of the tax which will be \$240.38. (Amount must be divisible by 2 for Placer County to process). Director Reams seconds the motion. Motion carries.

- c. Budget modification – transfer \$35,000.00 from unrestricted reserves to expense account 62508-163 (election charges) in order to fund upcoming parcel tax election.
 - i. Director Reams made a motion to transfer \$35K from unrestricted reserves into account #62508-163, Election Charges for the purpose of funding the upcoming parcel tax election. Placer County will be asked to fund the election should it fail to pass. Director Harkness seconds the motion.
 - 1. Michelini AYE
 - 2. Simonick AYE
 - 3. Harkness AYE
 - 4. Reams AYE
 - 5. Miller AYE
 - ii. Motion carries.
- d. Add contract compliance responsibilities to Finance Committee scope of function.
 - i. President Michelini reviewed the staff report with the board and audience.
 - ii. VP Simonick made a motion to accept the recommendation of the Finance Committee in the staff report as presented. Director Miller seconds the motion. Motion carries.
- e. Authorize a *Self-Assessment* of the Foresthill Fire Protection District
 - i. Director Miller made a motion to authorize a *self-assessment* of the fire district. VP Simonick seconds the motion. Motion carries.

8. DISCUSSION ITEMS

- a. Volunteer Support Program
 - i. General discussion. Move to *Action Item* in February.
- b. Agenda Heading Discussion
 - i. The discussion report was reviewed. Put Bylaw amendment as action item on February agenda (will require 4/5 vote).
- c. Website Discussion
 - i. Explore for local design and control. See Butte County’s website for ideas. Bring back as an action item in February.

9. REPORTS

- a. Finance Committee
 - i. Met 1/7/2019.
- b. MOU Negotiations Committee
 - i. Scheduled to meet 1/15/2019.
- c. Long Range Plan Committee
 - i. None
- d. Firefighter’s Association
 - i. None
- e. Foresthill and Iowa Hill Fire Safe Council
 - i. None
- f. Director’s Reports
 - i. None

10. CORRESPONDENCE

- a. Letter dated 12/12/2018 from C. Connor, L. Stanislaus and V. Page re: FVFA Garage Sale Volunteer Issue.
 - a. VP Simonick reported that since the volunteer association is not overseen by the board of directors and not funded by the taxpayers, the Foresthill Fire Protection District has no standing to get involved in an internal Foresthill Volunteer Firefighter Association issue.

11. OLD BUSINESS

- a. None

12. PUBLIC COMMENT

- a. Gail McCafferty reminded everyone about the "Wilder than Wild" event on January 30th.

13. CLOSED SESSION: (Began at 8:15 p.m.)

- a. Public Employee Performance Evaluation (§ 54957(b)(4)) Title: Fire Chief
- b. Conference with Labor Negotiators (§54957.6) Agency designated representatives: Director Harkness and Director Simonick.
- c. 9:05 p.m. President Michelini reported that no reportable action had been taken for item a. and direction was given to the negotiations committee pertaining to item b.

14. ADJOURNMENT

- a. President Michelini adjourned the meeting at 9:11 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary