



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RAY MILLER
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, October 14, 2021
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:00 p.m.

2. FLAG SALUTE

- Waived for Zoom meeting

3. ROLL CALL

- President Michelini, Director Miller, Director Harkness, Director Simonick were present. Vice President Reams arrived at 6:10pm.
- Chief Ridley and Deputy Chief Matcham were present.

4. AGENDA APPROVAL

Director Simonick moved to approve the agenda, second by Director Harkness, roll call vote, approved 4/0, with one absent.

5. PUBLIC COMMENT

- a. **None**

6. CONSENT ITEMS

- a. Motion made by Director Miller to approve consent items as is, approval of Sept 09 regular board meeting minutes, approval of FM 03 Financial reports. Second by Director Simonick, roll call vote, approved 5/0.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for September 2021

Total: 73

Total to Date: **513** 2020: **573**

Breakdown:

See report attachments:

Medical Transports this month: 49

Total transports for the year: 221 (2020 = 224)

District Information

- Chief Ridley attended several Zoom and in person meetings (Ready, Set, Go Grant, Placer County Code Enforcement w/ Supervisor Gustafson (x2), Foresthill Forum, Foresthill/Iowa Hill Fire Safe Council).
- Engineer's Written and Manipulative Testing.
- Meeting Chief Rufenact and bout the Bridge Fire.
- Department Officer's Meeting.
- Meeting with ISO for our reevaluation process.
- Standards of Cover Report completed by Director Michelini.

- Continues to be no movement on the MOU with Foresthill Public Utility District (PUD)
- Meeting with Chief Rufenact, Sgt. Griffith, Director Michelini on the Bridger Fire.
- The one new Part-Time Fire Fighter (1 FFEMT). FF Greg Kirk came on mid mouth.
- FF Sett was promoted to Engineer on B Shift at Station 88 (First Shift was scheduled for 10/12/21).
- Staffing issues: Three FFPM applications.
- Meeting with Placer County Water Agency (PCWA) on Fire Protection obligations.
- Local Hazard Mitigation Plan (LHMP) is scheduled for the November 9th Board of Supervisors Meeting.
- PG and E Micro Grid should be ready to go by the end of the month.
- Placer County Community Wildfire Prevention Plan (CWPP) is still delayed.
- Meetings have occurred on the Mobile Home Park at 23130 Main Street and the property next door. Meetings are at the County level with our participation.
- Two volunteer applications have been accepted. Roles will be defined.
- Members of the district are attending OES Assist Chief Vern Brothers in Bakersfield. FF Association has asked to use a Type III Engine. October 22-23, 2021. Working on details with Placer Hills Fire.
- ISO retrogression was done 09/14/2021. ISO- we will remain 3/3 Y. We should have their report in 30-60 days.

COVID-19

- Continues to be plaguing the Country.
- Several fire agencies in our County have been impacted.

August 2021 Activities per Chief Matcham

Administrative

- 2 weeks at the National Fire Academy for Executive Planning class
- Multiple FHFPD administrative meetings
- Firefighter Engineer Testing was successful
- ISO Meeting
- President Michelini said that we have a volunteer now to help for our social media presence.

Community Risk Reduction Division

- 4 Hazardous vegetation inspection
- 1 LPG Installation Inspections
- 1 Sprinkler System Inspection
- 1 Residential plan review
- CWPP check-in meeting
- Director Miller asked if the crews will be doing vegetation inspections. Captain Pierce has been trained per Chief Matcham

EMS

- Review of 10% of reports

Support Services/Fleet/Facilities

- Nothing to report as Chief Whitt was absent.

Training

- Resident Michelini asked questions about the training hours to abide with ISO ratings.

Emergency Management

- Nothing to report.

CWPP per Jodie Barram

- All departments are catching up due to the intense fire season.
- 1st pass on work is now set for mid-November
- Our “Ready, Set, Go” grant contract got extended to March 2022
- The concern with the Auburn Area Recreation Improvement makes our evacuation plans more critical. Checking to see if they can do a stand-alone evacuation map for our district not part of the CWPP
- Would like to set up a town hall meeting for Foresthill in early spring to address our issues

Emergency Alert Radio Project per Rich Hercules

- FCC granted our full power waiver

8. ACTION ITEMS

- a. Resolution 2021-07 authorizing the transfer of ownership of District property located in the Monte Verde Estates to their Homeowners Association. This needs to be done so the title company can complete the process. They were waiting for a resolution from us. Motion made to approve the Resolution by Director Miller, second by Vice President Reams, roll call vote, motion carries 5/0.
- b. Approve the Administrative Policy # 2-035 to provide guidance and clarification related to Special Event Fees for events at Foresthill High School and Foresthill Divide School. Chief Matcham set this up per the Board request to come up with a policy to guide the application of those fees. Motion made to approve Policy # 2-035 and to waive the \$40.00 fee to the schools, by Vice President Reams, second by Director Harkness, roll call vote, motion carries 5/0.
- c. Accept the District Standards of Response Coverage Report developed by Valley Health and Safety. This comes as part of the effort to improve our ISO rating with the midterm review. President Michelini highlighted certain parts of the report and noted where it looks like there might be some anomalous times to be checked between our old data and new data records. 5 recommendations made for us to follow up. Motion to accept made by Director Harkness, second by Director Miller, roll call vote, motion carries 5/0.

9. DISCUSSION ITEMS

- a. Energy Consumption informational chart per Chief Ridley. He wanted to advise the board of the issues and gave some ideas for lowering costs. Will continue to work on education for employees on how to lower costs.

10. REPORTS

- a. Finance Committee

- i. Working with Placer County Treasurer office regarding our checking accounts. Nothing will change much, checks issued same as before, account held by Treasurer department instead of us.
 - ii. PERS has responded to us, but has a few follow up questions for us. Business Manager Metz will contact the committee for answers to some of them.
 - b. Labor Negotiations Committee
 - i. Waiting for staffing policy manual proposal from Labor
 - c. Long Range Plan Committee
 - i. Met with Supervisor Gustafson discussing a potential subsidy for ambulance response in the Tahoe National Forest. Looking for \$160,000.00 over time with growth each year to cover cost of using our ambulance service outside of our jurisdiction. Looking at responsibility/legality to use District tax dollars outside of our jurisdiction. Cost now is approx. \$180,000.00 year to maintain Medic 88.
 - ii. President Michelini is working with the County on our Middle Fork money. It hasn't been declined, but the County is not sure what the expectations are why we receive this money and how it's explained. Hopefully get this done in the next couple months.
 - d. Director's Reports
 - i. Eaglecrest Homeowners Association is still in Agreement to take over the parcel there. Nothing has been done yet.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. A flyer has been made and posted to pass out goodie bags at Station 88 for Halloween on Oct 31.
- b. Foresthill/Iowa Hill FSC
 - i. Business Director Metz read a report from Gary Kirk, current head of the Fire Safe Council. 13 Firewise communities in Foresthill with 4 pending. Renewals for certification are being done this month. He will be stepping down and Chase Dowling will be taking over for him.

12. CORRESPONDENCE

- a. None

13. CLOSED SESSION

- a. Was to be held prior to this board meeting and will be postponed to a later date.

14. ADJOURNMENT

- a. Meeting adjourned at 7:06pm.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant