



## *Foresthill Fire Protection District*

*P.O. Box 1099 Foresthill, CA 95631*

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**DISTRICT BOARD**  
**CHRIS REAMS**  
**PRESIDENT**  
**KEVIN GREENE**  
**VICE PRESIDENT**  
**WALTER REED**  
**DIRECTOR**  
**RICHARD ARTHUR**  
**DIRECTOR**  
**TYLER HARKNESS**  
**DIRECTOR**

Minutes of **Regular** Board of Directors Meeting  
Thursday, April 7, 2016  
Foresthill Fire Protection District Administration Office  
24320 Main St.  
Foresthill, CA 95631

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Walt Reed, Tyler Harkness, Kevin Greene, and Richard Arthur.

**Directors Absent:** NONE

**Staff in Attendance:** Chief Gow, EMS Captain Drone, and Secretary Metz.

**Approval of Agenda:** President Reams requested to add the LAFCO Nomination item to the action item list as the deadline to submit nominations is before the May regular meeting. Additionally, President Reams requested to permanently move Public Comment to the beginning of the meeting (prior to Minutes Approval). Director Arthur made a motion to approve the agenda as revised. Director Reed seconds the motion.  
Motion carries.

**Public Comment:**

President Reams commented that he has been busy attending *Municipal Advisory Committee* (MAC) meetings. He gives kudos to Chief Gow for sitting through them month after month.

**Approval of previous Regular Meeting Minutes:**

VP Greene made a motion to accept the minutes of the March 3rd regular meeting as presented. Director Reed seconds the motion.  
Motion carries.

**Approval of March Expenses:**

VP Greene requested that the agency responsible for the strike team fires (OES, Feds etc....) that FFPD responds to be listed on the Strike Team Report.  
VP Greene made a motion to accept the March financial reports as presented. Director Reed seconds the motion.  
Motion carries.

**Fire Chief Operations Report:**

Chief Gow reported the following items:

- Captain Drone and all staff have done a great job over the 8 weeks he has been out.
- There has been a lot of prevention activities to attend to.
- We are still trying to schedule an MOU negotiations meeting with the Union.

Captain Drone reported the following items:

- He held an Officer's meeting where Section II of the Policies and Procedures were reviewed by staff.
- FFPD had a Risk Assessment done by FASIS, our Workman's Comp carrier. The inspectors were very impressed with our programs that are in place.
- He is preparing an RFQ (Request for Quotation) to send to McKesson to get their pricing on ambulance supplies.
- Interviews will be held tomorrow for the open Lieutenant position. We have three qualified candidates.
  - VP Greene asked if the open position was previously held by a paramedic, and if so, will it be filled by a paramedic?
    - Chief Gow explained that both Paramedics and EMT's are being interviewed for the position. The job flyer states that priority "may" be given to paramedics.
  - VP Greene also asked if we posted the job opening outside of FFPD.
    - Chief Gow stated that we did not. He is a firm believer in promoting from within if there are qualified candidates in-house.

**Action Items:**

1. LAFCO nominations for a Special District's Representative are being sought. Would any of the FFPD Director's like to run for the position?
  - a. Director Arthur nominated President Reams to run for the open LAFCO position. VP Greene seconds the motion.

Motion carries.

2. Approve Non-Budgeted Expenditure of \$7,820.10 for the Purchase of (20) Sets of Single Layer Wildland Turnouts from Cascade Fire Equipment Company.
  - a. LT Reams reported that the CA standard for wildland gear is now single layer.
  - b. The total expense will be \$15K-\$20K. Ordering now will split it between 2 budget years.
  - c. If we wait until the new budget year to order the needed gear, we will have to wait many months (after fire season) for the new gear to arrive. If we order it now, it will arrive in just a couple of weeks.

Director Arthur made a motion to approve the requested expenditure charging it to account # 82840 sub account # 142 "Safety Clothing & Equipment". Director Reed seconds the motion.

Reams	AYE
Greene	AYE
Reed	AYE
Harkness	AYE
Arthur	AYE

Motion carries.

### Discussion Items:

1. Placer County Consolidation Study.
  - a. The Citygate and LAFCO studies are both complete. They should be in Chief Gow's hands by next week.
  - b. It's probable that Placer County will tie financial support of the Special District's to those that are willing to go back to their public for increased funding.
  - c. The Director's group has decided to wait for the studies to come out and then come up with a game plan.
2. Review Section II of Policies and Procedures, *General Policies*.
  - a. President Reams directed the secretary to place this item on May agenda as a discussion. Also, he would like to be sure the Training Policy reflects that training records and certifications are kept separate and apart from personnel files.
    - i. Chief Gow said he will speak to Captain Hernandez about updating the current Training Policy.
3. Review *Fit for Duty* policy.
  - a. Place this item on May agenda as a discussion.
  - b. VP Greene would like a CPAT requirement added to the prerequisites of all the fire related job descriptions.
    - i. Chief Gow said he would like to meet with President Reams and VP Green to discuss this.

### Reports:

1. Labor Negotiations Report
  - a. Union is working on getting their reps together to discuss the MOU.
2. SCI Consulting Update:
  - a. President Reams reported that the surveys are out in the field. They will be out for approximately 3 weeks.
  - b. Director Harkness stated that this is a *Push Poll*.
    - I. Definition according to Wikipedia:
      - A push poll is an interactive marketing technique, most commonly employed during political campaigning, in which an individual or organization attempts to influence or alter the view of voters under the guise of conducting a poll.  
In a push poll, large numbers of voters are contacted briefly (often less than 60 seconds), and little or no effort is made to collect and analyze response data. Instead, the push poll is a form of telemarketing-based propaganda and rumor mongering, masquerading as a poll. Push polls may rely on innuendo or knowledge gleaned from opposition research on an opponent.
3. Firefighter Association:
  - a. Bruce Littlefield is spearheading a project to recognize the retired volunteers that have left the District.
  - b. The Easter event was a great success. Thanks to Cline for heading up the event.

4. EMS Operations Report
  - a. March Call Volume:
    - I. 68 Calls
      - 55 Medical (all transports)
      - 1 MVA
      - 1 Vegetation Fire
      - 9 Cancelled En Route
      - 2 Deceased Subjects (11-44)
5. Deputy Fire Marshal:
  - a. None
6. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. Gary Kirk reported:
    - I. McKeon, Blackhawk and Trailhead are in the process of becoming Fire Wise communities.

**Correspondence:**

None

**Old Business:**

None

Meeting adjourned at 7:09 p.m.

**NEXT MEETING: THURSDAY, MAY 5, 2016**  
**6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary