



BOARD OF DIRECTORS
Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, April 11, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. President Michelini called the meeting to order at 6:02 p.m.

2. FLAG SALUTE

- a. Director Reams led the Flag Salute

3. ROLL CALL

- a. All Directors were present.
- b. Fire Marshal Brothers was present for Chief Kushen.

4. AGENDA APPROVAL

- a. Secretary Metz asked the Board to add the review and approval of the minutes of the March 12th Special meeting to the Consent Calendar.
- b. Director Miller made a motion to accept the agenda as amended. VP Simonick seconds the motion. Motion carries.

5. PUBLIC COMMENT

- a. Paula Bertoncin commented on the following:
 - i. Complimented President Michelini on the educational letter that was sent to residents re: Measure B.
 - ii. Stated that she is an avid supporter of Measure B.
 - iii. Asked if the new engine will be ALS capable?
 1. President Michelini reported that it will be ALS capable.
 - iv. Asked if FHF hires "Single Role" Paramedics?
 1. President Michelini and Director Reams reported that we do not.
 - v. Stated that the FH Community seems to believe that Measure M guarantees ambulance service.
 1. President Michelini stated that Measure M generates revenue to fund an ALS response to a call. This may be an ALS equipped engine. It does not guarantee an ambulance service.
- b. Stephen Elgin asked how many engines the District will have once the new engine arrives.
 - i. President Michelini reported that FHF will have (1) Type I [Structure] Engine and (2) Type III [Wildland] Engines.

6. CONSENT ITEMS

- a. President Michelini requested to pull item c from the consent calendar and make it an action item.
- b. VP Simonick made a motion to approve the consent calendar as amended. Director Miller seconds the motion. Motion carries.

- c. VP Simonick made a motion to authorize President Michelini to sign *“Waiver of Right to Contest, and Statutory Period to Contest, Robert W. Johnston Revocable Trust.”* Director Miller seconds the motion. Motion carries.

7. FIRE CHIEF’S OPERATIONS REPORT

- a. Chief Kushen reported the following:
- i. Significant calls:
 1. Fatal Vehicle accident on Foresthill Rd., roll-over with ejection. Single occupant trapped under vehicle – Wear your seat belts!
 2. Full arrest call with a CPR save, transported pt., immediately followed by a second medical call that both OES E-364 (1-FF) and the Fire Chief responded to. AMR arrived approximately 20 minutes later.
 3. M88 was transporting to Kaiser Roseville when a second call in Iowa Hill area occurred. Single firefighter responded in engine leaving district uncovered.
 - ii. Staffing:
 1. Current Vacancies: 1-FF & 1-Eng
 2. Upcoming vacancies: 1-FF & 1-Eng
 3. (3 potential new employees are currently in the background process)
 - iii. Apparatus:
 1. Cal OES has extended the loan of OES-364 through the last week of April.
 2. Our new T-1 Engine should arrive in May as scheduled – our VHF radios were sent to the manufacturers southern California facility for installation on 4/4
 3. We are currently finalizing the loan documents to expedite funding
 - iv. TNF Update:
 1. Engines to be staffed in mid-May, Hand Crews on mid-June
 2. USFS to work to maintain clearing for both sides of FH Road on Forest Service lands
 3. Upcoming and ongoing fuels reduction work on Baltimore Mine Rd. and Mosquito Ridge Rd. including mastication, pile burning, roadside thinning for 15 miles on everything less than 35% slope.
 4. Michigan Bluff 1700 acres masticate and pile burning - Prescribed fire 3 years out until prep work ready
 - v. Fire Safe Alliance:
 1. Working on all fuel’s reduction grants available;
 2. Several private roads, not maintained, in need of fuels reduction work. Fire Marshal Brothers has applied for RSG (Ready Set Go) grant to assist addressing.
 - vi. Western Placer Co. Fire Chiefs Mtg. update:
 1. First responder fees currently being evaluated in RSV
 2. Placer OES to provide a Draft EOP with a template for each area EOP
 3. OES-Will work with sub groups for P.C. OES disaster/evacuation plans utilizing individual planning personnel for each area/department.
 - vii. Upcoming Goals:
 1. Place our new T-1 Engine in service
 2. Expedite repairs to Sta. 90 and re-open
 3. Hire and train new personnel
 4. Strengthen and diversify our tax base
 5. Rethink, reformulate, re-engineer; embrace and deliver smart change
 6. Expand digital communication and capabilities
 7. Develop and sustain public/private partnerships

8. ACTION ITEMS

- a. Adopt Resolution No. 2019-03, Requesting Placer County to Collect Measure M Charges on Tax Roll for FY 2019/2020.
 - i. Director Reams made a motion to adopt Resolution No. 2019-03 as presented. Director Miller seconds the motion.
 1. Michelini AYE
 2. Simonick AYE
 3. Harkness AYE
 4. Reams AYE
 5. Miller AYE
 - ii. Resolution is adopted.
- b. Approve the Finance Committee recommended general format for the District's annual operating budget, and authorize the Fire Chief to amend the format of future budgets to meet changing organizational needs and/or community expectations.
 - i. Director Reams made a motion to approve the general format for the District's annual operating budget as recommended by the Finance Committee. Director Harkness seconds the motion. Motion carries.
- c. Direct the Fire Chief to complete a full inventory of District assets no later than July 31, 2019.
 - i. Director Miller made a motion to direct the Fire Chief to complete a full inventory of District assets no later than 7/1/2019. VP Simonick seconds the motion. Motion carries.
- d. Approve the Establishment of a Standing Committee to improve inter-agency communication between District cooperators – Placer Hills Fire District and Newcastle Fire District.
 - i. Directors Miller and Reams expressed interest in sitting on this committee.
 - ii. VP Simonick made a motion to establish the committee as requested with Directors Miller and Reams representing FHF. Director Harkness seconds the motion. Motion carries.
- e. Authorize staff and the Long-Range Planning Committee to seek a use agreement on any private or public land suitable for use as a Fire District Training site.
 - i. Director Miller so moved. VP Simonick seconds the motion. Motion carries.
- f. Adopt Resolution No. 2019-04. A Resolution of the Board of Directors of the Foresthill Fire Protection District, of Placer County, California, for the purchase and financing of fire apparatus for and by the Foresthill Fire Protection District.
 - i. US Bancorp requires that the action to approve the purchase of the new engine be in resolution form.
 - ii. VP Simonick made a motion to adopt Resolution No. 2019-04 as presented. Director Miller seconds the motion.
 1. Michelini AYE
 2. Simonick AYE
 3. Harkness AYE
 4. Reams AYE
 5. Miller AYE
 - iii. Resolution is adopted.
- g. Complete the Official Election Ballot for the election of three expiring positions on the FASIS Board of Directors.
 - i. Director Reams made a motion to cast a vote for "Grenfell" only. VP Simonick seconds the motion. Motion carries.

9. DISCUSSION ITEMS

- a. None

10. REPORTS

- a. Finance Committee
 - i. President Michelini reported that the committee did not meet in April.
- b. Labor Relations Committee
 - i. VP Simonick reported that further contract negotiations have been out on hold until the outcome of the May 7th ballot measure is known.
- c. Long Range Plan Committee
 - i. Director Miller reported that no meeting was held.
- d. Director's Reports
 - i. President Michelini reported that he and Director Miller will be absent from the May meeting (May 9th).

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Secretary Metz reported that the FVFA is currently getting ready for our annual Easter event.
- b. Foresthill/Iowa Hill FSC
 - i. No report

12. CORRESPONDENCE

- a. Letter dated March 8, 2019 from Cal Fire Unit Chief Estes re: FFPD inquiry into a Proposal for Fire and Life Safety Services including Ambulance Transportation.
 - i. President Reams read the letter from Chief Estes aloud.
- b. Letter dated March 25, 2019 from Placer County Elections re: Invitation to observe Election Day proceedings for the May 7th Special Mail Ballot Election.
 - i. Director Reams reported that he observed the Election Day proceedings during the previous ballot measure and found it very interesting.

13. OLD BUSINESS

- a. None

14. CLOSED SESSION

- a. Public Employee Performance Evaluation (§ 54957(b)(4)) ⇒ Title: Fire Chief
 - i. The Board adjourned to Closed Session at 7:35 p.m.
 - ii. At 8:45 p.m. President Michelini reported that no action was taken during the Closed Session.

15. ADJOURNMENT

- a. President Michelini adjourned the meeting at 8:47 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary